



D.A.V. PUBLIC SCHOOL KUSUNDA, DHANBAD



BCCL AREA-VI, NEAR GODHAR MORE

PO: KUSUNDA, DIST: DHANBAD (JHARKHAND) PIN-828116

Email: davpskusunda@gmail.com Website: www.davpskusunda.com Tel: 0326-2330025 (O) Mob. 6202756115(O)

School No. 66212

PS Cell Code No. JH-013

Affiliation No. 3430019

A Co Education, English Medium School, Affiliated to CBSE, New Delhi upto Class XII

Ref. No.- DAVPS(KSD)/ 26-27/Tender File/ 089

Date : 04.05.2026

NOTICE INVITING QUOTATIONS

Sealed quotations for printing and supply of “ **Students ID-Cards** ” from authorised dealer / printer having GST number are invited by the undersigned on behalf of “ **DAV Public School, Kusunda, Dhanbad** ” as per details / specification attached with the letter (Annexure 1 & 2).

Quotation in sealed cover shall be submitted to the undersigned on or before **11th of May 2026 by 2:00 PM.**

Payment Terms : 100% upon completion of work successfully.

Terms & Conditions :

1. The rate should be F.O.R and should include all the taxes, transport charges and other expenses.
2. The supplier/printer must collect the primary data and student details along with photograph from the class teachers by their own means with the permission of the head of the school.
3. There should not be any overwriting or corrections in the quotation, it should be well printed and sealed.
4. Undersigned does not bind himself/herself to accept the lowest quotation if the quotation does not match all the specifications as required / mentioned and reserve the right to cancel the quotation.
5. The supplier must have experience for at least three years preferably in printing of I-Cards and shall submit documentary proof.
6. The supplier will be given a certain time frame to collect the data, print the Students ID cards and supply it.

(A. K. Dubey)

Principal

PRINCIPAL

DAV PUBLIC SCHOOL

KUSUNDA, DHANBAD-828116

(AFF. NO. 1430019) Head Off: D.A.V. College Managing Committee, Chitragupta Road, New Delhi-110055

Regional Off.: Mr. N. N. Srivastava, Asst. Regional Officer (I.C.), D.A.V. Institution, Jharkhand Zone – C
C/o D.A.V. Public School, Koyla Nagar BCCL Township, Dhanbad - 826005

ON COMPANY LETTER HEAD

Annexure – 1

(IT IS MANDATORY FOR ALL BIDDERS TO FILL ALL THE FIELDS CLEARLY IN THIS FORM)

FOR PRINTING AND SUPPLY OF STUDENTS ID CARDS AT DAV PUBLIC SCHOOL, KUSUNDA FOR THE
SESSION 2026-27

01.	Name of the Company/Firm/Agency and its Registration No.	:	
02.	Name of the Proprietor/Director of the company/firm/agency registration must be enclosed	:	
03.	Full Address of Reg. Office(A copy of company/firm registration must be enclosed)	:	
04.	Telephone no. / Mobile no.	:	
05.	E-Mail ID	:	
06.	Details of Bank with full address	:	
07.	Bank Account No.	:	
08.	PAN/GSTIN Registration Number of firm(Enclose a copy of the same)	:	

Place :

Date :

(Signature of Authorised Person)

Full Name :

(Seal)

ON COMPANY LETTER HEAD

Annexure – 2

Sl. No	PARTICULARS	Quantity Required Approx.	Unit Rate	Amount
1	Material : Premium Polyvinyl Chloride(PVC)	2400 Students		
2	Thickness : 30 mil (0.76mm)			
3	Finish – Glossy (Professional Look)			
4	Durability Features : Waterproof, Scratch-resistant and fade resistant			
5	Size – CR80 (3.375" X 2.125" / 85.66mm x 54mm)			
6	Corners : Rounded corners for safety			
7	Printing Quality : Resolution – Minimum 300 DPI or higher for sharp text and clear photo			
8	Photo Quality : Clear and high resolution photos			
9	Identification Elements : Photo, Name, Roll Number, Class, Date of Birth, Blood Group, Valid Till			
10	Holder – Rigid Transparent PVC holder for protection, usually with a vertical or horizontal orientation			
11	Lanyard : High Quality 20mm 100% Polyester fabric, usually with a safety breakaway clip with multicolour printing of school name.			
12	Sample : As per the details asked sample should be attached with quotation.			
	Sub total			
	GST :			
	Grand Total Amount			
In Words :				

Place :

Date :

(Signature of Authorised Person)

Full Name :

(Seal)